



September 2021 Volume 101

BIZZYBODIES

Employer of Year Nominee

Jason Windows offered Jayden employment in September 2020. Support Coordinator Troy has been working with Jayden to develop skills to meet employer expectations. The production team seeing the great work Jayden was doing offered Troy the opportunity to introduce Luke for a fulltime Materials Handler vacancy. Luke was instantly at home and getting great feedback and telling Troy they're a great employer. When a scrap recycler position came up, Liam was put forward.

Jason Windows from day one has shown that they are a BIZLINK employer of choice in offering employment opportunities that meet the needs of our clients and in turn clients meeting their expectation as reliable, honest hard-working employees.



Jayden, Murray, Dempsey, Craig, Liam, Sharna, Troy, Luke

Notice of Annual General Meeting

TUESDAY 12 OCTOBER 2021

5.00 pm to 7.00 pm

Tompkins, Cnr Dunkley Ave and Canning Highway, Alfred Cove

Meeting will be followed by presentation of the:

- Service Awards
- Tara Doyle Award
- BIZLINK Employer of the Year Award

Refreshments will be served and membership applications accepted at the door (\$5.50)

Membership of BIZLINK Incorporated Association

BIZLINK is an Incorporated Association. Membership of the Association is voluntary. Members have voting rights at general meetings so have an opportunity to influence the current practices and future of BIZLINK. Anyone with an interest in BIZLINK may apply to become a member. Membership forms will be available at the AGM or ask for one when you RSVP.

RSVP (limit 100) by **Thursday 7 October 2021**
Email ellie@bizlink.asn.au / call 1300 780 789

Coronavirus Update

Each BIZLINK site has a COVID-19 Safety Plan. The certificate is displayed at each office. We use the **SafeWA COVID-19 Contact Register**. The QR Code poster is at the office entrance and at reception. To use the QR Code you need to download the SafeWA app from [Apple's App Store](#) or [Google Play](#) We encourage everyone to get the app. More info here www.wa.gov.au/safewa

Visitor Register at Reception fill this in if you do not have the app, for COVID tracing, if you use the app it is also for emergency evacuations.

COVID-19 symptoms include fever, coughing, sore throat, shortness of breath. More info at <https://www.health.gov.au/>.

Wear a Mask as Required



If you are required to wear a mask, we will have posters at front doors. You must wear a mask when directed by the Health Department.

If you are unwell stay home.



BIZLINK staff will refuse entry to our offices if you show any symptoms of a cold or flu.

Contact your Coordinator who will assist you with any Centrelink obligations and/or contacting your employer if you are working and need such help.

Your Coordinator will keep you up to date using your preferred method of contact.

Stay up to date with BIZLINK Facebook and Instagram:



www.facebook.com/bizlinkqualityemployment/
www.instagram.com/bizlinkqualityemployment

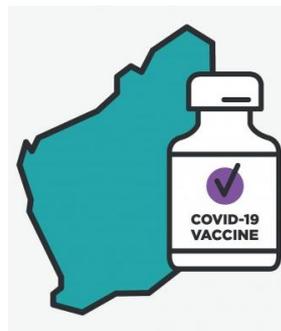
Staff continue to use hygiene and physical distancing to reduce any risk of infection, e.g. cover mouth if cough or sneeze, use tissues, wash hands regularly, avoid any personal contact including shaking hands.

To maintain hygiene in our offices our staff must disinfect their own work areas, interview rooms and reception areas and use hand sanitiser and/or thoroughly wash hands with soap before and after any contact.

BIZLINK has a buddy system in place. If your Coordinator cannot attend work, they will have a co-worker arranged to assist you as required.

We must remain cautious. The situation is constantly monitored and we will make changes as advised by the Department / Government. If you have any questions, please contact your Coordinator and they will direct your query to the best person to respond.

Vaccinations



This State Government website assists with making an appointment for a COVID vaccine <https://rollup.wa.gov.au/> Discuss individual needs with your support network and Doctor.

COVID19 has created concern and worry for people, your BIZLINK Coordinator can talk with you. BIZLINK is encouraging our staff to vaccinate to keep you safe www.ruok.org.au



WA Mental Health Week 2021



Mental Health Week is celebrated each year in October around World Mental Health Day on October 10.

Given how critical the early years are for lifelong brain development and functioning, learning, and wellbeing, the theme for Mental Health Week 2021 in Western Australia will be: Mental health starts with our children.

The theme recognises how a person's mental health reflects the interaction of a lifetime of individual and lifestyle factors with a range of environmental, community and family risk factors.

For both children and adults, taking care of basic needs for shelter, food, warmth and rest are essential to mental wellbeing.

Mental Health Week will run 9-16 October 2021 and foster the creation, curation, and organisation of a range of resources, activities, events, factsheets, tips, and strategies in the lead up to, and during, the week.

We will garner positive, helpful interactions, self-care tips, and behavioural strategies while incorporating fun, creative expression and light-hearted elements along the way, which will promote dancing, playing, talking, reading, journaling and drawing.

More info is available at <https://mentalhealthweek.org.au/about/>

BIZLINK NDIS School Leaver Employment Supports (SLES)



Registered NDIS Provider

SLES is an NDIS pathway that bridges the gap between school and employment for students and young people up to 22 years of age. Participants gain assistance to build skills to achieve their employment goals. Funding may be accessed for up to 2 years. The **NDIS plan must include 'School Leaver Employment Supports'** to access our service.

Where SLES is Held

BIZLINK SLES includes a combination of one-to-one and group activities at a BIZLINK office or community organization. Services are flexible and responsive to needs and access requirements.

BIZLINK SLES Pathway Benefits

Participants gain new skills, increased confidence in their abilities and direction to begin their employment journey. Each participant develops a personalized portfolio including certificates of achievement, resume, sample cover letter, references and letters of recommendation.

BIZLINK has two pathways to employment:

Disability Employment Service (DES-ESS):

- Free service
- Personalised job-matching
- Individual one-to-one assistance
- Job training
- Apprenticeship and Traineeship support

NDIS - If you have or add **Finding and Keeping a Job** funding in your plan, together we will:

- Support you to create a pathway that builds your skills
- Work with you to establish your employment goals
- Provide work experience opportunities
- Build work readiness skills

To Find Out More

Call **1300 780 789**

Email projects@bizlink.asn.au

BIZLINK is a registered NDIS Provider for School Leaver Employment Supports

Got a Story to Share?

We love sharing client's stories about their career and other achievements. Let your Coordinator know if you have something for BIZZYBODIES and/or our Facebook page.

 www.facebook.com/bizlinkqualityemployment

Is your Email Correct?



Keep your email up to date to get the BIZZYBODIES link emailed. Let your Coordinator know your current contact details.

Your personal information is protected by the Australian Privacy Principles. Let your Coordinator know if you change your email.

Getting Information Your Way

BIZLINK assists people with a range of abilities. Staff can read and explain this information or we can provide the information in different ways, such as in large print, another language or electronically, as needed. Please discuss with your Coordinator.

Choose BIZLINK

BIZLINK is a West Australian, not-for-profit, employment service. BIZLINK is dedicated to securing and supporting inclusive employment in the Perth suburbs and has done so since 1992.

Whether you already have a job or are looking for employment, **choose BIZLINK for:**

- A free service
- Convenience of 7 offices across Perth
- Personalised job-matching
- Individual one-to-one assistance
- On-site training support and advice
- Apprenticeship and Traineeship support

CONTACT

1300 780 789

To discuss how **BIZLINK** could be the **BEST** provider for you



Disability™
Employment
Services
AN AUSTRALIAN GOVERNMENT INITIATIVE

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